

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**THE MEETING WILL BEGIN AT 7:00 PM AT THE WINNETKA LIBRARY
768 OAK STREET, WINNETKA, IL 60093**

AGENDA

**Monday, September 17, 2018
7:00 PM**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENTS**
- IV. PUBLIC HEARING ON PROPOSED BUDGET AND APPROPRIATION
ORDINANCE FOR FISCAL YEAR 2018-2019***
- V. VOTE TO ADOPT BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL
YEAR 2018-2019**
- VI. ADJOURNMENT**

**The Board of Trustees of the Winnetka-Northfield
Public Library District, Cook County, Illinois**

Ordinance No. 2018-2019/2

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSE FOR THE FISCAL YEAR 2018-2019

WHEREAS, the Illinois Municipal Budget Law, 50 ILCS 330/1 et seq., as amended, requires all Illinois municipal corporations to adopt a combined annual budget and appropriations ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/1-1 et seq. provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in a tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was advertised in a newspaper published within the District;

NOW, THEREFORE BE IT ORDAINED by the Board of Trustees of the Winnetka-Northfield Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of expenditures therefrom, is hereby adopted as the budget for said District for the Fiscal Year beginning July 1, 2018 and ending on June 30, 2019; and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of this Library District, for the objects and purposes indicated for the said Fiscal Year:

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2018-2019

CASH ON HAND BEGINNING OF FISCAL YEAR: \$ 4,355,336

ESTIMATE OF CASH EXPECTED TO BE RECEIVED DURING THE FISCAL YEAR:

		Budget 18-19	FY 2018-19 Appropriation
1.	Tax Receipts	\$ 4,001,902	\$ 4,300,000
2.	Corporate Replacement Tax	\$ 20,000	\$ 50,000
3.	Per Capita Grant	\$ 14,107	\$ 25,000
4.	Gift Fund	\$ 2,500	\$ 300,000
5.	Friends of the Library	\$ 27,500	\$ 50,000
6.	Kenilworth Service Contract	\$ 100,000	\$ 110,000
7.	Other Income	\$ 73,000	\$ 200,000

TOTAL ESTIMATED REVENUE:	\$4,239,009	\$5,035,000
ESTIMATE OF EXPENDITURES FROM GENERAL FUND:		

	Budget 18-19	FY 2018-19 Appropriation
IT Services	\$ 173,150	\$ 200,000
Administrative Services	\$ 321,425	\$ 358,000
Personnel Salaries and Benefits	\$ 1,835,000	\$ 1,935,000
Programming	\$ 81,100	\$ 100,000
Insurance	\$ 20,000	\$ 30,000
Materials	\$ 625,400	\$ 700,000
Capital Outlay	\$ 650,000	\$ 800,000
Contingency	\$ -	\$ 200,000
Total General Expenses	\$ 3,706,075	\$ 4,323,000

TOTAL GENERAL FUND BUDGET AND APPROPRIATION:	\$ 3,706,075	\$ 4,323,000
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ESTIMATE OF EXPENDITURES FROM SPECIAL TAX FUNDS:

1. IMRF	\$ 105,000	\$ 200,000
2. FICA	\$ 125,000	\$ 150,000
3. Unemployment Insurance Fund	\$ 1,000	\$ 20,000
4. Liability Insurance	\$ 15,000	\$ 30,000
5. Audit	\$ 9,800	\$ 20,000
6. Building and Equipment (.02%)	\$ 304,789	\$ 500,000

TOTAL SPECIAL TAX FUNDS:	\$ 560,589	\$ 920,000
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TRANSFER OF FUNDS FROM GENERAL FUND TO SPECIAL RESERVE FUND:	\$ 500,000	\$ 1,000,000
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TOTAL LIBRARY APPROPRIATION:		\$ 6,243,000
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ESTIMATED YEAR END CASH ON HAND JUNE 30, 2019:		\$ 4,327,681
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Section 2. There is hereby appropriated from the taxes to be levied for the Fiscal Year and other sources of income the sum of SIX MILLION, TWO-HUNDRED FORTY-THREE THOUSAND DOLLARS (\$6,243,000) the same to be divided among the several corporate objects and purposes for the aforesaid Fiscal Year.

Section 3. Except as otherwise provided by law, no further appropriations shall be made at any time within such Fiscal Year, provided that this Board may from time to time make transfers between the various items in any Fund, or appropriate in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by 75 ILCS 16/40-50, et seq., and this Board may amend this budget and appropriation ordinance from time to time by the same procedures as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the Fiscal Year shall be available until August 30 for the authorization of the payment of obligations incurred prior to the close of the Fiscal Year, and until September 30 for the payment of such obligations or for the transfer of unexpected balances thereof to be accumulated, as provided by 75 ILCS 16/30-90.

Section 4. The Board has established a Special Reserve Fund, in accordance with appropriate statutes, in which case the unexpended balances from the proceeds received from the library taxes may be accumulated in the Special Reserve Fund.

Section 5. A Copy of this ordinance in tentative form has been available for public inspection at the Winnetka-Northfield Public Library District for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF TRUSTEES OF THE WINNETKA-NORTHFIELD
PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed Annual Budget and Appropriation Ordinance for the Fiscal Year July 1, 2018 to June 30, 2019, at the following place and time: Winnetka-Northfield Public Library District, Main Library, 768 Oak Street, Winnetka, Illinois, at 7:00 p.m. on the 17th day of September 2018. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at Winnetka-Northfield Public Library District, 768 Oak Street, Winnetka, Illinois 60093 during regular business hours.

Dated this 17th day of September 2018.

Suzanne Shoup, Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, 75 ILCS 16/35-5, et seq., and 16/40-50; and the Illinois Revenue Code, 35 ILCS 205/157, et seq; and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict with this are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.

PASSED by the Board of Library Trustees of the Winnetka-Northfield Public Library District, Cook County, Illinois on the 17th day of September 2018 by a vote of

AYES:

NAYS:

ABSENT or NOT VOTING:

APPROVED:

Brian Johnson
President, the Board of Library Trustees
of the Winnetka-Northfield Public Library District,
Cook County, Illinois

ATTEST:

Suzanne Shoup
Secretary, the Board of Library Trustees
of the Winnetka-Northfield Public Library District,
Cook County, Illinois

