

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES**

May 1, 2023

**I. Call to Order**

The meeting was held at the Winnetka Library, 768 Oak Street, Winnetka, Illinois. President Mitchell called the meeting to order at 7:03 p.m. A quorum was present.

**II. Roll Call**

Present: Trustees Travis Gosselin, Ranjini Shankar, Thomas Sundell, Deborah Vandergrift, Sarah Munoz, Matt Kinnich and President Melissa Mitchell; and Library Director Monica Dombrowski.  
Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present was Winnetka resident Katherine Casale MacNally. Present was Northfield resident Samantha Tideman.

**III. Public Comments**

No public comments.

**IV. Decennial Committee Meeting**

- Committee Members
  - Northfield resident Samantha Tideman, Winnetka resident Katherine Casale MacNally, Director Dombrowski, and the Board of Trustees formed the Decennial Committee; Trustee Gosselin was named the Chairman.
- Review Report Template Options & Categories
  - The committee reviewed the report template options and decided to use the proposed template supplied to RAILS from their attorney, Ancel Glink.
- Next Steps
  - The committee divided up initial tasks within the report template and will meet again during the June 19, 2023 Regular Board Meeting to review progress.

**V. Discussion and Vote on Kenilworth Service Contract Renewal**

A MOTION was made by Trustee Sundell to Approve the Kenilworth Service Contract Renewal.

ROLL CALL VOTE

AYES: Trustees Gosselin, Shankar, Sundell, Vandergrift, Munoz, and Kinnich

NAYS: 0

ABSENT: 0

MOTION CARRIED

**VI. Discussion on Draft FY23/24 Library Budget**

Director Dombrowski presented the draft FY23/24 library budget; the Board will vote to approve it at the May 15, 2023 Regular Board Meeting.

**VII. Public Comments**

No public comments.

**VIII. Adjournment**


There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Gosselin.

The MOTION passed on voice vote and President Mitchell adjourned the meeting at 8:37 p.m.

Respectfully submitted,

Nicola White  
Recording Secretary

 Melissa Mitchell, President

 Thomas Sundell, Secretary